

**INCENTIVES APPLICATION**  
**Richardson Economic Development Partnership**  
**(City of Richardson & Richardson Chamber of Commerce )**

The information requested on this application will be used to estimate an expanding or relocating company's eligibility for various incentives offered at the local and state level. This information will enable the Richardson Economic Development Partnership, a joint effort of the City of Richardson and the Richardson Chamber of Commerce, to determine which incentives might be applicable to the project and to estimate the dollar value of the incentives. However, no commitment for an incentive can be made except by the governmental unit offering the incentive. While reasonable effort will be made to keep the information confidential among appropriate members of the Richardson Economic Development Partnership, the information rendered on this Survey may, at some point in time, be subject to public disclosure.

In addition to this Application, the REDP may require a meeting with company officers in order to evaluate this incentives request.

Please observe the following guidelines in completing this Incentives Application:

**Be as complete as possible:** If a company's identity or a key piece of data is missing, it is difficult to make an accurate determination of incentive availability and amounts.

**Be as objective as possible:** Incentive agreements may contain "clawback" provisions which cause the company to forfeit its incentives, and possibly incur penalties, if projected employment numbers, capital investment targets or conditions are not met.

**COMPANY NAME:** \_\_\_\_\_ **HQ CITY:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_ **CONTACT TITLE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **ST:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**COMPANY WEB ADDRESS:** \_\_\_\_\_

**PUBLICLY OR PRIVATELY OWNED:** \_\_\_\_\_

**TYPE OF BUSINESS:** \_\_\_\_\_

**PLANNED OCCUPANCY DATE:** \_\_\_\_\_

**RICHARDSON BLDG. OR SITE (IF DETERMINED):** \_\_\_\_\_

**CONSULTANT/REAL ESTATE BROKER CONTACT INFO:**

\_\_\_\_\_

If the expansion or relocation project includes more than one planned site or phase, please complete the following for each site or phase. **All of the following information pertains to new Richardson employees or added taxable value created within 12 months from the occupancy date.** Provide an estimate on new jobs if the project phasing extends beyond 12 months.

**NEW, TO-BE-ADDED RICHARDSON BUSINESS OPERATIONS:**

Number of existing, full-time employees relocating to Richardson: \_\_\_\_\_

Number of new full-time employees to be hired from local area: \_\_\_\_\_

Total number of full-time employees (total of above): \_\_\_\_\_

Annual payroll for total (new and existing) employees: \$ \_\_\_\_\_

SF to be occupied: \_\_\_\_\_ Space will be leased  purchased  built

If a lease, the primary term (no "outs") of the lease in years: \_\_\_\_\_

If space will be built, the estimated value of the improvements (excluding land): \$ \_\_\_\_\_

Estimated Assessed Value for Business Personal Property (fixed assets and inventory) :  
\_\_\_\_\_

Annual sales subject to State of Texas sales tax: \$ \_\_\_\_\_

Estimated number of annual hotel room nights at a Richardson lodging venue generated and reasonably controlled by the applicant: \_\_\_\_\_

Any large electrical, water or other utility requirements? If yes, describe:  
\_\_\_\_\_

"I (we) certify that the above information is true and correct to the best of my (our) knowledge" –

Officer certifying: \_\_\_\_\_  
Name Title Date

Please return completed Application along with latest Annual Report annual financial statements to:  
**John Jacobs, Executive Vice President, Richardson Chamber of Commerce, 411 Belle Grove, Richardson, Texas 75080. E-mail: [john@telecomcorridor.com](mailto:john@telecomcorridor.com) Phone 972-792-2802 Fax 972-792-2825.**